

SANDY CITY
APPROVED POSITION SPECIFICATIONS

I. Position Title: Sego Lily Gardener (Seasonal)

Revision Date: 06/09

EEO Code: Serv-Maint.

Status: Non-Exempt

Control No: 50711

II. Summary Statement of Overall Purpose/Goal of Position:

Under the supervision of the Conservation/Storm Water Program Coordinator, performs skilled work pertaining to maintenance and care of Sego Lily Gardens.

III. Essential Duties:

GROUPS MAINTENANCE

- Operate various types of light equipment used in the maintenance of the gardens.
- May perform any of the following duties: Install and maintain sprinkler systems; perform landscape construction including soil preparation, planting of trees, shrubs and sod.
- May perform maintenance including mowing, weeding, transplanting and pruning.

FACILITIES MAINTENANCE

- Operate various types of grounds maintenance equipment including mowers, weed wackers and edgers.
- May perform any of the following duties: painting, cleaning and/or lifting up to 50 lbs.

IRRIGATION MAINTENANCE

- Make minor modifications/repairs to sprinkler systems.

OTHER DUTIES

- Answer questions from the public.
- Assist with garden tours, fairs and service projects.

Marginal Duties:

- Other duties as assigned.

IV. Qualifications:

Education and Experience: Horticulture experience preferred but not required.

Certificates/Licenses: Must possess a valid Utah Driver's License.

Knowledge of: Tools, machines and equipment used in the maintenance and construction of the gardens; OSHA safety standards; general construction practices and procedures; and principles of plant and turf life.

Responsibility for: Great responsibility for the care, condition and use of materials, equipment and tools; inform supervisor of problems that could affect gardens; periodic self-supervision of work projects.

Communication Skills: Minimal contacts with other departments and the public requiring tact and judgement.

Tool, Machine, Equipment Operation: Regular use of yard maintenance machinery.

Analytical Ability: Follow written and verbal instructions.

V. Working Conditions:

Physical Demands: Frequent walking, bending and lifting (up to 50 lbs.) and moderate stooping and/or kneeling are required.

Work Environment: Extensive field work in Sego Lily Gardens (90% of work is performed outside); frequent exposure to heat, cold and wet/humid conditions; frequent exposure to excessive environmental and/or physical hazards; requires some weekend, holiday and evening work; this is a heavily supervised position.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time.

DEPT/DIVISION APPROVED BY: _____ DATE: _____

PERSONNEL DEPT APPROVED BY: _____ DATE: _____